



ADDENDUM 001

REQUEST FOR PROPOSAL

JANITORIAL SERVICES

PROPOSAL: D1-07-025

Buildings Tour – September 27, 2006 @ 10:00 a.m.

Jamber's Cleaning Services – Jeremiah Lane
Satellite Janitorial Inc. Co. – Steven Hurd
Hudspeth Carpet Cleaning – Tim and Kathy Hudspeth
IMKO Industrial Maintenance – David Wegenka
PDQ Cleaning Services – Debbie Carman
MoDOT – John Cool
MoDOT – Gail Davis
MoDOT – Darrel Butcher
MoDOT – Brenda Christie

Pre-Bid Conference – September 27, 2006 @ 10:30 a.m.

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GENERAL QUESTIONS/CLARAFICATIONS

Question: Do you have a square footage of carpet?

Response: It will be responsibility of the bidder to verify footage. If you need to come back to measure or verify anything else, contact Brenda Christie at 816-387-2430.

Question: How detailed do we get with the light fixtures?

Response: The lights are in the annual cleaning. Attachment A, Office Annually, iii. Thoroughly wash and clean all light fixtures, lenses and light tubes.

Question: What about the outside windows?

Response: Do not do anything with the outside windows. The door and entrance way will be the only windows you will do.

Question: On the second floor, is there a sink to use for mopping?

Response: No, there is a closet in stairway area for storage.

Question: Can you store paper products in the storage area?

Response: Yes you can. Also Gail has a bulletin board by her office so if you are running low on something you can leave her a note.

Question: What if the carpet needed shampoos before quarterly?

Response: It would be a separate cost.

Question: Is this the same with others, like the tile floors?

Response: Yes, it would be a different cost.

Question: What are you asking for under the Proposed Method of Performance?

Response: Want to know what you are going to do in detail.

Question: Do you want the bid for the next four years?

Response: Up to four renewal periods.

Question: Do you clean the Safety Office and Credit Union Area?

Response: No.

Question: How much of the walls do you want cleaned?

Response: Office area clean 8' wall, top to bottom. Garage area use dust mop for this area. Annual clean walls in the garage.

Question: Any additional costs to get things up to par?

Response: Would have to put all costs in proposal.

Question: How much time the cleaning actually took for the previous cleaning service and if the name of the service provider is available.

Response: The service provider Jonathan Whistman doing business as Executive Janitorial. The time spend took more than 40 hours per week less than 80 hours per week. The previous provider did not spend adequate time that is why the contract was canceled.